

Unitarian Universalist Church of Palo Alto

Volunteer Talent Survey

What gifts can you share with the UUCPA community?

What do you want to learn to do?

Please print and complete this form to help us develop a talent bank database of UUCPA "stewards".

Do you have "people" skills to:

- Make phone calls? Then you can help with finding volunteers for events.
- Be friendly and outgoing? Then you can help with the information table; membership; ushering.
- Be caring? Then you can help with caring network activities, pastoral care.
- Teach? Then you can help with Children's or Adult Religious Education.
- Work with young children? Then you can help with Children's Religious Education (CRE).
- Work with teens? Then you can help with Senior High Youth Group, Tutor? Ripples.

Do you have fine arts skills in:

- Acting. Then you can join the Thespians.
- Singing. Then you can sing in the Choir.
- Music (instrument: _____). Then you can play for a CRE class or Children's Chapel.
- Story telling. Then you can assist in the CRE classrooms or Children's Chapel.
- Flower arranging. Then you can arrange flowers from our garden for Sunday services.
- Graphic arts. Then you can create publicity, flyers; art in the lobby.
- Communications/Marketing. Then you can create publicity - internal; external.
- Photography. Then you can enhance publicity and the website.

Do you have technical skills?

- Audio systems. Then you can help with the audio system.
- Computers. Then you can help in the office.
- Webmaster. Then you can help with web design and the website.
- List serve management. Then you can help with email lists.
- Networking. Then you can help with LAN.
- Data entry. Then you can help with the Bookstore; office; other committees.
- Desktop publishing. Then you can help with the Bulletin or the Mosaic.
- PageMaker. Then you can help in the office or with publicity.
- FileMaker Pro. Then you can help in the office with data entry.

Do you have grounds skills?

- Gardening. Then you can help with maintaining our gardens.
- Landscaping. Then you can help with enhancing our campus.

Do you have buildings skills?

- General maintenance Facilities maintenance
- Plumbing Facilities maintenance

Electrical work Facilities maintenance

Driving Recycling runs

Painting Facilities maintenance

Safety Risk Management

Do you have office skills?

Receptionist/Clerical Work. Then you can help in the office.

Folding. Then you can help with folding the Mosaic and the Bulletin

Bookkeeping. Then you can assist in the office or on the finance committee.

Transcribing/word processing. Then you can help in the office.

Organizing. Then you can help with organizing storage

Do you have library skills?

Library Aide. Then you can help in the Library

Archiving. Then you can be a Library Archivist.

Collections. Then you can help develop special collections.

Do you have number skills?

Budgeting. Then you can help the Finance committee or the audit committee.

Financial planning. Then you can help the investment committee.

Fundraising. Then you can help with membership renewal.

Do you have leadership skills? Then you can try church governance

Leading. Then you can chair a committee.

Organizing. Then you can help chair a committee.

Facilitating. Then you can join any committee.

Problem solving. Then you can join any committee.

Consensus building. Then you can join any committee.

Planning. Then you can assist with social events or you can join any committee.

Team building. Then you can join any committee.

Recruiting. Then you can help with membership renewal.

Sharing new visions/ideas. Then you can join the Board, Planning or Program Councils.

Learning from other UUs. Then you can attend PCD and/or General Assembly.

Sharing your deep UU knowledge. Then you can assist the info table, help the membership committee or be an usher.

Do you have event skills?

Party/Event planning. Then you can select from many opportunities.

Selling. Then you can be involved in cashiering Bookstore, auction, yard sale, ice cream social.

Creating publicity. Then you can be involved in social events, bookstore, celebrations.

Kitchen organizing and cleaning Facilities. Then you can be involved in organizing dinners.

Bringing food to share. Then you can be involved in CRE snacks; social events.

Baking and/or cooking. Then you can be involved in social events.

Serving food. Then you can be involved in social events.

Setting up for events. Then you can be involved in social events.

Cleaning up for events. Then you can be involved in social events.

Decorating. Then you can be involved in social events.

Fundraising. Then you can be involved in membership renewal.

___ Hosting Social Events. Then you can be involved in Circle Diners; Round Robin Dinners.

Do you have speaking skills?

___ Be part of the worship service. Be a worship associate or lead a summer service.

___ Teach an Adult RE class

Please tell us whether you are interested in:

___ One time commitments

___ Short-term commitments

___ On going commitment

"Pledging" your time for ___ hours per week; ___ hours per month

No commitments now. Contact me after: _____

What else would you like to do? _____

What would you like to learn to do? _____

Name: _____

Address: _____

Phone: _____ **Email:** _____

Thank you for completing this survey. Please return it to the office.